



In accordance with the American with Disabilities Act, if you need special assistance to participate in this meeting, please call the office at the Azusa Adult School, (626) 852-8400, 24 hours prior to meeting so that reasonable arrangements can be made. The Azusa Multi-Purpose room is wheelchair accessible.

In accordance with a recent amendment to the Ralph M. Brown Act, public records related to this public session agenda, that are provided to the Executive Board less than 72 hours before a regular meeting may be inspected by the public at the Azusa Adult Education main office 1134 S. Barranca Ave., Glendora, CA 91740 during regular office hours (8:00am – 4:00pm).



# CITRUS COLLEGE ADULT EDUCATION CONSORTIUM

## REGULAR EXECUTIVE BOARD OPEN SESSION MEETING

Tuesday, May 10, 2016

4:00 p.m.

Azusa Adult School – Multi-Purpose Room

1134 S. Barranca Ave.

Glendora, CA 91740

## AGENDA

**1.0 CONVENE REGULAR EXECUTIVE BOARD OPEN SESSIONS MEETING (4:00)**

1.1 Meeting called to order by Chair Mary Ketza at \_\_\_\_\_

1.2 Pledge of Allegiance

1.3 Roll call:

Felipe Delvasto, Representative	_____	John Russell, Program Director	_____
Flint Fertig, Representative	_____	Debbie Vanschoelandt, Proxy	_____
Mary Ketza, Representative	_____	Jessica Michel, Secretary	_____
Jim Lancaster, Representative	_____	Ron LeTourneau, Proxy	_____
Kevin Morris, Representative	_____	Daniel Soriano, Proxy	_____
Rebecca Summers, Representative	_____		

**2.0 ORDER OF BUSINESS**

Representative discussion/presentation of agenda items which could be moved up on the agenda.

2.1 Approve the minutes of the April 19, 2016 Regular Executive Board Open Session Meeting.

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ Vote \_\_\_\_\_  
Representative Delvasto \_\_\_ Representative Fertig \_\_\_ Representative Ketzka \_\_\_  
Representative Lancaster \_\_\_ Representative Morris \_\_\_ Representative Summers \_\_\_

**3.0 COMMUNICATIONS**

3.1 Representative reports:

Azusa \_\_\_\_\_ Duarte \_\_\_\_\_  
Citrus \_\_\_\_\_ Glendora \_\_\_\_\_  
Claremont \_\_\_\_\_ Monrovia \_\_\_\_\_

3.2 Program Director report.

3.3 Public comment for items not on the agenda.

3.3.1 Public comments for items on the Open Session Agenda.

**4.0 BOARD DISCUSSION ON “SUBCONTRACTING” 2016-17 ALLOCATION FUNDS**

**5.0 APPROVE CONSORTIUM FISCAL ADMINISTRATION DECLARATION**

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ Vote \_\_\_\_\_  
Representative Delvasto \_\_\_ Representative Fertig \_\_\_ Representative Ketzka \_\_\_  
Representative Lancaster \_\_\_ Representative Morris \_\_\_ Representative Summers \_\_\_

**6.0 BOARD DISCUSSION ON AMENDMENTS TO 2015-16 ANNUAL PLAN**

**7.0 APPROVE CONSORTIUM FISCAL ADMINISTRATION DECLARATION**

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ Vote \_\_\_\_\_  
Representative Delvasto \_\_\_ Representative Fertig \_\_\_ Representative Ketzka \_\_\_  
Representative Lancaster \_\_\_ Representative Morris \_\_\_ Representative Summers \_\_\_

**8.0 BOARD DISCUSSION ON DRAFT GOOGLE FORM FOR ANNUAL FISCAL REPORTING**

**9.0 UPDATE ON ESL ALIGNMENT PROCESS**

**10.0 ADJOURN CCAEC EXECUTIVE BOARD OPEN SESSION MEETING**

