

In accordance with the American with Disabilities Act, if you need special assistance to participate in this meeting, please call the office at the Azusa Adult School, (626) 852-8400, 24 hours prior to meeting so that reasonable arrangements can be made. The Azusa Multi-Purpose room is wheelchair accessible.

In accordance with a recent amendment to the Ralph M. Brown Act, public records related to this public session agenda, that are provided to the Executive Board less than 72 hours before a regular meeting may be inspected by the public at the Azusa Adult Education main office 1134 S. Barranca Ave., Glendora, CA 91740 during regular office hours (8:00am – 4:00pm).



CITRUS COLLEGE ADULT EDUCATION CONSORTIUM

REGULAR EXECUTIVE BOARD OPEN SESSION MEETING

Tuesday, July 12, 2016

4:00 p.m.

Azusa Adult School – Multi-Purpose Room

1134 S. Barranca Ave.

Glendora, CA 91740

AGENDA

- 1.0 CONVENE REGULAR EXECUTIVE BOARD OPEN SESSIONS MEETING
(4:00)**
- 1.1 Meeting called to order by Chair Mary Ketz at _____
- 1.2 Pledge of Allegiance

- 1.3 Roll call:
- | | | | |
|---------------------------------|-------|---------------------------|-------|
| Felipe Delvasto, Representative | _____ | John Russell, Program | _____ |
| Flint Fertig, Representative | - | Director | _____ |
| Mary Ketz, Representative | _____ | Debbie Vanschoelandt, | _____ |
| Jim Lancaster, Representative | - | Proxy | _____ |
| Kevin Morris, Representative | _____ | Jessica Michel, Secretary | _____ |
| Rebecca Summers, | - | Ron LeTourneau, Proxy | _____ |
| Representative | _____ | Daniel Soriano, Proxy | _____ |
| | - | | |
| | _____ | | |
| | - | | |
| | _____ | | |
| | - | | |

2.0 ORDER OF BUSINESS

Representative discussion/presentation of agenda items which could be moved up on the agenda.

- 2.1 Approve the minutes of the June 7, 2016 Regular Executive Board Open Session Meeting.

Motion by _____, seconded by _____ Vote

Representative Delvasto ___ Representative Fertig ___ Representative Ketz ___
 Representative Lancaster ___ Representative Morris ___ Representative Summers ___

3.0 COMMUNICATIONS

- 3.1 Representative reports:

Azusa _____	Duarte _____
Citrus _____	Glendora _____
Claremont _____	Monrovia _____

- 3.2 Program Director report.

- 3.3 Public comment for items not on the agenda.

- 3.3.1 Public comments for items on the Open Session Agenda.

4.0 ESL FACULTY ADVISORY COMMITTEE REPORT TO THE BOARD ON ALIGNMENT PROCESS AND LEVEL EXAM CREATION

5.0 APPROVE CCAEC 2015-2016 ANNUAL EXPENDITURE REPORT

Motion by _____, seconded by _____ Vote

Representative Delvasto ___ Representative Fertig ___ Representative Ketz ___
 Representative Lancaster ___ Representative Morris ___ Representative Summers ___

6.0 APPROVE 2016-2017 CCAEC EXECUTIVE BOARD MEETING CALENDAR

Motion by _____ , seconded by _____ Vote

Representative Delvasto ___ Representative Fertig ___ Representative Ketzka ___
Representative Lancaster ___ Representative Morris ___ Representative Summers

7.0 PROGRAM DIRECTOR REPORT ON CCAEC ANNUAL DATA SUBMISSION

8.0 APPROVE EMERGENCY DISTRIBUTION OF DATA COLLECTION ALLOCATION FUNDS TO ADDRESS IMMEDIATE DATA SUBMISSION NEEDS

Motion by _____ , seconded by _____ Vote

Representative Delvasto ___ Representative Fertig ___ Representative Ketzka ___
Representative Lancaster ___ Representative Morris ___ Representative Summers

9.0 PD REPORT ON 2016-17 ANNUAL PLAN PROGRESS

10.0 ADJOURN CCAEC EXECUTIVE BOARD OPEN SESSION MEETING