



In accordance with the American with Disabilities Act, if you need special assistance to participate in this meeting, please call the office at the Azusa Adult School, (626) 852-8400, 24 hours prior to meeting so that reasonable arrangements can be made. The Azusa Multi-Purpose room is wheelchair accessible.

In accordance with a recent amendment to the Ralph M. Brown Act, public records related to this public session agenda, that are provided to the Executive Board less than 72 hours before a regular meeting may be inspected by the public at the Azusa Adult Education main office 1134 S. Barranca Ave., Glendora, CA 91740 during regular office hours (8:00am – 4:00pm).



CITRUS COLLEGE ADULT EDUCATION CONSORTIUM

REGULAR EXECUTIVE BOARD OPEN SESSION MEETING

Tuesday, July 12, 2016

4:00 p.m.

Azusa Adult School – Multi-Purpose Room

1134 S. Barranca Ave.

Glendora, CA 91740

AGENDA

1.0 CONVENE REGULAR EXECUTIVE BOARD OPEN SESSIONS MEETING (4:00)

1.1 Meeting called to order by Chair Mary Ketzka at _____

1.2 Pledge of Allegiance

1.3 Roll call:

Felipe Delvasto, Representative	_____	John Russell, Program Director	_____
Flint Fertig, Representative	_____	Debbie Vanschoelandt, Proxy	_____
Mary Ketzka, Representative	_____	Jessica Michel, Secretary	_____
Jim Lancaster, Representative	_____	Ron LeTourneau, Proxy	_____
Kevin Morris, Representative	_____	Daniel Soriano, Proxy	_____
Rebecca Summers, Representative	_____		

2.0 ORDER OF BUSINESS

Representative discussion/presentation of agenda items which could be moved up on the agenda.

2.1 Approve the minutes of the June 7, 2016 Regular Executive Board Open Session Meeting.

Motion by _____, seconded by _____ Vote _____

Representative Delvasto ___ Representative Fertig ___ Representative Ketza ___

Representative Lancaster ___ Representative Morris ___ Representative Summers ___

3.0 COMMUNICATIONS

3.1 Representative reports:

Azusa _____

Duarte _____

Citrus _____

Glendora _____

Claremont _____

Monrovia _____

3.2 Program Director report.

3.3 Public comment for items not on the agenda.

3.3.1 Public comments for items on the Open Session Agenda.

4.0 ESL FACULTY ADVISORY COMMITTEE REPORT TO THE BOARD ON ALIGNMENT PROCESS AND LEVEL EXAM CREATION

5.0 APPROVE CCAEC 2015-2016 ANNUAL EXPENDITURE REPORT

Motion by _____, seconded by _____ Vote _____

Representative Delvasto ___ Representative Fertig ___ Representative Ketza ___

Representative Lancaster ___ Representative Morris ___ Representative Summers ___

6.0 APPROVE 2016-2017 CCAEC EXECUTIVE BOARD MEETING CALENDAR

Motion by _____, seconded by _____ Vote _____

Representative Delvasto ___ Representative Fertig ___ Representative Ketza ___

Representative Lancaster ___ Representative Morris ___ Representative Summers ___

7.0 PROGRAM DIRECTOR REPORT ON CCAEC ANNUAL DATA SUBMISSION

8.0 APPROVE EMERGENCY DISTRIBUTION OF DATA COLLECTION ALLOCATION FUNDS TO ADDRESS IMMEDIATE DATA SUBMISSION NEEDS

Motion by _____, seconded by _____ Vote _____

Representative Delvasto ___ Representative Fertig ___ Representative Ketza ___

Representative Lancaster ___ Representative Morris ___ Representative Summers ___

9.0 PD REPORT ON 2016-17 ANNUAL PLAN PROGRESS

10.0 ADJOURN CCAEC EXECUTIVE BOARD OPEN SESSION MEETING