



In accordance with the American with Disabilities Act, if you need special assistance to participate in this meeting, please call the office at the Azusa Adult School, (626) 852-8400, 24 hours prior to meeting so that reasonable arrangements can be made. The Azusa Multi-Purpose room is wheelchair accessible.

In accordance with a recent amendment to the Ralph M. Brown Act, public records related to this public session agenda, that are provided to the Executive Board less than 72 hours before a regular meeting may be inspected by the public at the Azusa Adult Education main office 1134 S. Barranca Ave., Glendora, CA 91740 during regular office hours (8:00am – 4:00pm).



CITRUS COLLEGE ADULT EDUCATION CONSORTIUM

REGULAR EXECUTIVE BOARD OPEN SESSION MEETING

Tuesday, March 8, 2016

4:00 p.m.

Azusa Adult School – Multi-Purpose Room

1134 S. Barranca Ave.

Glendora, CA 91740

AGENDA

1.0 CONVENE REGULAR EXECUTIVE BOARD OPEN SESSIONS MEETING (4:00)

1.1 Meeting called to order by Chair Mary Ketza at _____

1.2 Pledge of Allegiance

1.3 Roll call:

Felipe Delvasto, Representative	_____	John Russell, Program Director	_____
Flint Fertig, Representative	_____	Debbie Vanschoelandt, Proxy	_____
Mary Ketza, Representative	_____	Margarita Alejandro, Secretary	_____
Jim Lancaster, Representative	_____	Ron LeTourneau, Proxy	_____
Kevin Morris, Representative	_____	Daniel Soriano, Proxy	_____
Rebecca Summers, Representative	_____		

2.0 ORDER OF BUSINESS

Representative discussion/presentation of agenda items which could be moved up on the agenda.

2.1 Approve the minutes of the February 9, 2016 Regular Executive Board Open Session Meeting.

Motion by _____ , seconded by _____ Vote _____
Representative Delvasto ___ Representative Fertig ___ Representative Ketzka ___
Representative Lancaster ___ Representative Morris ___ Representative Summers ___

3.0 COMMUNICATIONS

3.1 Representative reports:

Azusa _____ Duarte _____
Citrus _____ Glendora _____
Claremont _____ Monrovia _____

3.2 Program Director report.

3.3 Public comment for items not on the agenda.

3.3.1 Public comments for items on the Open Session Agenda.

4.0 APPROVE UNIFORM INTAKE SURVEY WITHIN CONSTRAINTS FOR CITRUS COLLEGE

Motion by _____ , seconded by _____ Vote _____
Representative Delvasto ___ Representative Fertig ___ Representative Ketzka ___
Representative Lancaster ___ Representative Morris ___ Representative Summers ___

5.0 DISCUSSIONS ON MEMORANDUM OF UNDERSTANDING

6.0 REPORT ON ESL ALIGNMENT MEETINGS AND CONTINUED DISCUSSIONS ABOUT PROCESS

7.0 APPROVE UNIFORM NOMENTCLATURE FOR CCAEC ESL CLASSES

Motion by _____ , seconded by _____ Vote _____
Representative Delvasto ___ Representative Fertig ___ Representative Ketzka ___
Representative Lancaster ___ Representative Morris ___ Representative Summers ___

8.0 ADJOURN CCAEC EXECUTIVE BOARD OPEN SESSION MEETING