



In accordance with the American with Disabilities Act, if you need special assistance to participate in this meeting, please call the office at the Azusa Adult School, (626) 852-8400, 24 hours prior to meeting so that reasonable arrangements can be made. The Azusa Multi-Purpose room is wheelchair accessible.

In accordance with a recent amendment to the Ralph M. Brown Act, public records related to this public session agenda, that are provided to the Executive Board less than 72 hours before a regular meeting may be inspected by the public at the Azusa Adult Education main office 1134 S. Barranca Ave., Glendora, CA 91740 during regular office hours (8:00am – 4:00pm) and on the CCAEC website <http://www.ccadulted.org/> .



# CITRUS COLLEGE ADULT EDUCATION CONSORTIUM

## REGULAR EXECUTIVE BOARD OPEN SESSION MEETING

Tuesday, October 21, 2019

1:30 p.m.

Azusa Adult School – Multi-Purpose Room

1134 S. Barranca Ave.

Glendora, CA 91740

## AGENDA

### 1.0 CONVENE REGULAR EXECUTIVE BOARD OPEN SESSION MEETING (1:30)

1.1 Meeting called to order by Chair Linda McNary at \_\_\_\_\_

1.2 Pledge of Allegiance

1.3 Roll call:

Citrus College, Representative	_____	John Russell, Regional Director	_____
Felipe Delvasto, Representative	_____	Calvin McKendrick, Proxy	_____
Flint Fertig, Representative	_____	Rick Crosby, Proxy	_____
Ron Letourneau, Representative	_____	Rebecca Summers, Proxy	_____
Linda McNary, Representative	_____	Saida Valdez, Proxy	_____
Kevin Morris, Representative	_____	Debbie Wong, Proxy	_____

**2.0 ORDER OF BUSINESS**

Representative discussion/presentation of agenda items which could be moved up on the agenda.

2.1 Approve the minutes of the September 24, 2019 Regular Executive Board Open Session Meeting.

Motion by \_\_\_\_\_ , seconded by \_\_\_\_\_ Vote \_\_\_\_\_  
Representative Citrus College \_\_ Representative Delvasto \_\_ Representative Fertig \_\_  
Representative Letourneau \_\_ Representative McNary \_\_ Representative Morris \_\_

**3.0 COMMUNICATIONS**

3.1 Representative reports:

Azusa \_\_\_\_\_ Duarte \_\_\_\_\_  
Citrus \_\_\_\_\_ Glendora \_\_\_\_\_  
Claremont \_\_\_\_\_ Monrovia \_\_\_\_\_

3.2 Regional Director report.

3.3 Public comment for items not on the agenda.

3.3.1 Public comments for items on the Open Session Agenda.

**4.0 BOARD DISCUSSIONS ABOUT CCAEC FALL CONFERENCE**

Final discussions regarding the CCAEC Fall Conference.

**5.0 BOARD DISCUSSION FOR BUDGET PROCESS**

Attached is a sample Member Annual Plan and Budget form. Members should complete this for the budget workplan and budget process in NOVA.

**6.0 ADJOURN CCAEC EXECUTIVE BOARD OPEN SESSION MEETING**