



Citrus College Adult Education Consortium Regional Workforce Development Plan

Citrus College Adult Education Consortium Members and CCAEC Representatives and Staff

CCAEC Institutions and Representatives

Azusa Adult Education Center
1040 E Gladstone St
Azusa, CA 91702
626.852.8400

www.azusadult.edu

CCAEC Rep: Ms. Mari Bordona
mbordona@azusa.org

Claremont Adult School
170 W. San Jose Avenue
Claremont, CA 91711
909.624.6402

www.cusd.claremont.edu/Adult

CCAEC Rep: Mr. Felipe Delvasto
fdelvasto@cusd.claremont.edu

Glendora Adult School
301 S. Lorraine Avenue
Glendora, CA 91741
626.852.4550

Glendora.k12.ca.us

CCAEC Rep: Mr. Ron Letourneau
rletourneau@glendora.k12.ca.us

Citrus College
1000 West Foothill Boulevard
Glendora, CA 91741
626.963.0323

www.citruscollege.edu

CCAEC Rep: Ms. Ivon McCraven
imccraven@citruscollege.edu

Duarte Unified School District
1620 Huntington Drive
Duarte, CA 91010
626.599.590

<https://www.duarteusd.org/>

CCAEC Rep: Mr. Kevin Morris
kmorris@duarteusd.org

Monrovia Community Adult School
920 S. Mountain Avenue
Monrovia, CA 91016
626.471.3036

<https://monroviaadultschool.com/>

CCAEC Rep: Mr. Flint Fertig
ffertig@monroviaschools.net

CCAEC Staff

CCAEC Program Director
John Russell
818.818.8935

jrussell@thebest-alternative.com

CCAEC Fiscal Services
Ms. Karen Waltman
170 W. San Jose Avenue
Claremont, CA 91711
909.624.6402

kwaltman@cusd.claremont.edu

Table of Contents

Table of Contents

Citrus College Adult Education Consortium Members and	ii
CCAEC Representatives and Staff	ii
Table of Contents	iii
Executive Summary	1
Demographics & Economic Characteristics of Primary Cities Served by CCAEC	3
Table 1 – Total Number Ethnicity/Race for Primary Cities Served by CCAEC	4
Table 2 – Percentage of Total Ethnicity/Race for Primary Cities Served by CCAEC.....	5
Table 3 – English Learners & High School Dropouts for Cities Served by CCAEC	6
Table 4 – Unemployment and Poverty of Primary Cities Served by CCAEC	7
Regional Labor Market Information.....	8
Regional Workforce Development Partners	9
Regional Officials / Chambers of Commerce	9
County Workforce Development Board and Department of Economic Opportunity Contacts	10
Workforce Agency Corporate Offices	11
Los Angeles County WDB AJCCs	12
(323) 496-7905	13
(323)346-4749	13
Los Angeles City AJCCs.....	14
San Bernardino County WDB AJCC	15
Regional Healthcare Employer Partners.....	17
Regional Workforce Development Plan Goals.....	20

Executive Summary

The Citrus College Adult Education Consortium (CCAEC) is one of 71 California consortia funded by the California Adult Education Program (CAEP). CCAEC members include Citrus College and five K-12 school districts: Azusa Unified School District (AUSD), Claremont Unified School District (CUSD), Duarte Unified School District (DUSD), Glendora Unified School District (GUSD), and Monrovia Unified School District (MUSD). The chartered K-12 adult education schools operating under the authority of each of the school districts are: Azusa Adult Education Center, Claremont Adult School, Glendora Adult School, and Monrovia Community Adult School.

CCAEC members just completed a comprehensive Three Year Plan for 2022-2025 and an Annual Plan for 2022-23. During the process to complete these plans, CCAEC stakeholders assessed current levels of enrollment, compared that with regional needs, identified gaps, established metrics to meet those gaps, created broad activities with SMART goals to measure outcomes, and evaluated how CAEP funding will ensure success.

The California Education Code that governs the CAEP system is California EDC §84900 to §84920 and California EDC §84906 dictates the process for completing a Three Year Plan. This Ed Code requires consortia to partner with workforce agencies to align regional efforts in providing workforce services to regional adults. Consortia are expected to evaluate levels of workforce services currently provided in their region and then partner with workforce agencies to bridge existing gaps. Consortia are also expected to align efforts with the federal Workforce Innovation and Opportunity Act (WIOA).

WIOA contains five Titles: Title I is the federal code that governs training funds for workforce development agencies and the Title II Adult Education and Family Literacy Act (AEFLA) provides funds to adult education schools so that they assist adults to become literate, to obtain employment skills, and to earn high school diplomas/equivalencies, as well as help immigrants to learn English and to grasp American government and culture. WIOA requires workforce development agencies who receive Title I funds to create formal partnerships with Title II AEFLA recipients (as well as a number of mandated partners, e.g. Job Corps, EDD, TANF, etc.)

Thus, both state and federal law are requiring adult education schools to align efforts with workforce development agencies and build employment and career pathways for regional adults.

CCAEC member institutions consider these state and federal workforce development requirements supremely important to our consortium mission. Strategies and activities to support regional workforce development were paramount in the CCAEC Three Year Plan and Annual Plan.

CCAEC members analyzed EDD Labor Market Information (LMI) data and consulted with regional AJCCs. LMI data for Los Angeles County depicts the sizeable labor shortages that exist in Healthcare (most notably Home Care Aides), hospitality (most notably food preparation), logistics, and manufacturing. CCAEC members have existing programs to help train these workers, but the far more significant problem is finding the potential employees to train. CCAEC

members are exploring increased marketing efforts and improved AJCC partnerships to become part of a regional solution to the labor shortages.

Critically, three CCAEC members are submitting Requests for Applications to earn AEFLA funding for 2023-2027. Azusa, Claremont, and Monrovia have signed Memoranda of Understanding (MOUs) with the Los Angeles County Workforce Development Board (WDB). Stakeholders for these CCAEC members, and, frankly, all CCAEC members are intimately aware of the WDB Local Area Plan (Plan) for 2021-2024 (in which Azusa and Monrovia are listed as MOU Title II AEFLA partners). CCAEC members support the Plan's Vision, Guiding Principles, and the LA County Board of Supervisors Initiatives and Strategy. CCAEC members support the WDB Plan's Economic and Business Development goals and its Performance Goals for Adults, Dislocated Workers, and Youth.

Thus, the primary purpose of this CCAEC Regional Workforce Development Plan (RWDP) is to support WDB Performance Goals. In the Three Year Plan and Annual Plan, CCAEC members have created meaningful metrics to address regional needs for adults in English language acquisition and diploma/equivalency attainment with the purpose of improving CCAEC student employment opportunities. This RWDP is further refinement of the Three Year Plan and Annual Plan. Included in the RWDP are:

- I. Demographic and Economic Characteristics of the Primary Cities CCAEC Schools Serve
- II. Regional Labor Market Information
- III. Regional Workforce Development Partners
- IV. Regional Employer Partners
- V. Plan Goals

Future iterations of this WDP (2023-24) will include an Action Plan with specific action items to make sure that CCAEC members achieve the goals of the plan.

Demographics & Economic Characteristics of Primary Cities Served by CCAEC

In the 2021-22 program year over 65% of students served by CCAEC member schools live in these 8 primary cities: Azusa, Monrovia, Claremont, Pomona, Glendora, Covina, Duarte, and Arcadia.

Annually, CCAEC faculty and stakeholders analyze the population characteristics of these major cities to identify regional gaps and better understand the communities we serve. Since our schools provide ESL, HSD/HSE, Citizenship, and short-term CTE programs, stakeholders analyze those characteristics in the regional population our member institutions serve. Included in this RWDP are Tables CCAEC stakeholders analyze to better understand the region we serve. Tables 1 - 3 below depict demographic data, as well Educational Attainment, Language Spoken at Home, and Naturalization data. Table 4 notes regional Poverty and Unemployment data.

Table 1 – Total Number Ethnicity/Race for Primary Cities Served by CCAEC

City	Hispanic	Non-Hispanic White	Asian	Black	Hawaiian / PI	American Indian / Alaskan	2 or More Races	Some Other Race	Total
Arcadia	7,401	9,968	36,608	868	53	40	1,504	239	56,681
Azusa	32,020	7,751	7,187	1,589	65	113	1,041	234	50,000
Claremont	9,416	17,628	5,809	1,783	49	90	2,066	272	37,266
Covina	30,108	10,051	7,571	1,748	87	156	1,279	268	51,268
Duarte	10,436	4,892	4,507	1,126	15	59	591	101	21,727
Glendora	19,017	23,384	6,656	1,021	24	120	2,062	274	52,558
Monrovia	14,987	12,903	6,210	1,955	30	66	1,553	227	37,931
Pomona	108,044	15,669	15,853	8,116	235	386	2,713	697	151,713
TOTAL	231,429	102,246	90,401	18,206	558	1,030	12,962	2,312	459,144

Source – 2020 Decennial Census

Table 2 – Percentage of Total Ethnicity/Race for Primary Cities Served by CCAEC

City	Hispanic	Non-Hispanic White	Asian	Black	Hawaiian / PI	American Indian / Alaskan	2 or More Races	Some Other Race	Total
Arcadia	13.1%	17.6%	64.6%	1.5%	0.1%	0.1%	2.7%	0.4%	100.0%
Azusa	64.0%	15.5%	14.4%	3.2%	0.1%	0.2%	2.1%	0.5%	100.0%
Claremont	25.3%	47.3%	15.6%	4.8%	0.1%	0.2%	6.0%	0.7%	100.0%
Covina	58.7%	19.6%	14.8%	3.4%	0.2%	0.3%	2.5%	0.5%	100.0%
Duarte	48.0%	22.5%	20.7%	5.2%	0.1%	0.3%	2.7%	0.5%	100.0%
Glendora	36.2%	44.5%	12.7%	1.9%	0.0%	0.2%	3.9%	0.5%	100.0%
Monrovia	39.5%	34.0%	16.4%	5.2%	0.1%	0.2%	4.1%	0.6%	100.0%
Pomona	71.2%	10.3%	10.4%	5.3%	0.2%	0.3%	1.8%	0.5%	100.0%
TOTAL	50.4%	22.3%	19.7%	4.0%	0.1%	0.2%	2.8%	0.5%	100.0%

Source – 2020 Decennial Census

Table 3 – English Learners & High School Dropouts for Cities Served by CCAEC

City	5 Years & Older Speaks English < “Very Well”	As % of 5 Years & Older	Residents over 25 & No HSD or HSE	As % of Population Over 25	Number of Foreign Born, Not a Citizen	Foreign Born, Not a Citizen % of Total Pop.	Total Population
Arcadia	16,926	30.5%	3,396	6.0%	9,850	17.4%	56,681
Azusa	8,576	18.4%	5,725	19.7%	6,642	13.3%	50,000
Claremont	2,588	7.5%	1,371	5.8%	2,292	6.2%	37,266
Covina	6,056	13.4%	4,657	14.3%	4,026	7.9%	51,268
Duarte	4,566	22.2%	2,573	16.2%	2,815	13.0%	21,727
Glendora	5,004	10.3%	3,129	8.6%	3,721	7.1%	52,558
Monrovia	5,128	14.6%	2,693	10.3%	4,578	12.1%	37,931
Pomona	32,198	22.7%	27,197	28.0%	24,957	16.5%	151,713
TOTAL	81,042		50,741		58,881	12.8%	459,144

Source – 2020 Decennial Census

Table 4 – Unemployment and Poverty of Primary Cities Served by CCAEC

City	Unemployment Rate as of Oct. 2022	Number Under Poverty Line	As % of Eligible Population	Total Population
Arcadia	3.2%	5,572	9.8%	56,681
Azusa	4.1%	7,100	14.2%	50,000
Claremont	3.6%	2,448	6.6%	37,266
Covina	4.5%	4,588	9.0%	51,268
Duarte	5.5%	2,217	10.2%	21,727
Glendora	3.8%	4,336	8.3%	52,558
Monrovia	4.1%	2,959	7.8%	37,931
Pomona	4.6%	27,157	17.9%	151,713
TOTAL		56,377	12.3%	459,144

Source for unemployment rates – EDD <https://www.labormarketinfo.edd.ca.gov/file/lfmonth/lasub.xls>
 Source for poverty rates – datausa.io

Regional Labor Market Information

TEXT TO COME

Regional Workforce Development Partners

CCAEC members are proud of the relationships they have fostered with regional city officials, Los Angeles County workforce development agencies, and San Gabriel Valley businesses. Below are the names and contacts of regional partners with whom CCAEC members work closely.

Regional Officials / Chambers of Commerce

City of Monrovia
415 S. Ivy Ave.
Monrovia, CA 91016
Phone: (626) 932-5550

Ms. Becky Shevlin
Mayor

beckyshevlin@gmail.com

Mr. Larry Spicer
Mayor Pro Temp

ljspiceisnice@yahoo.com

(626) 419-5161

Mr. Dylan Feik
City Manager

dfeik@ci.monrovia.ca.us

(626) 932-5585

Ms. Tina Cherry
Director of Community Services

tcherry@ci.monrovia.ca.us

(626) 256-8266

Monrovia Chamber of Commerce
620 S. Myrtle Ave.
Monrovia, CA 91016
Phone: (626) 358-1159

Ms. Julianna Onate
Director
Monrovia Chamber of Commerce

jo@monroviacc.com

(626) 358-1159

Office of State Senator Anthony J. Portantino
201 E. Bonita Ave
San Dimas, CA 91773
Phone: (909) 599-7351
Fax: (909) 599-7692

Ms. Kristi Lopez
District Representative
Senator Anthony Portantino

kristi.lopez@sen.ca.gov

(909) 599-7351

L.A. County Supervisor, 5th District
Office of Katheryn Barger
500 W Temple St.
Los Angeles, CA 90012
Phone: (213) 974-5555

Ms. Monica Banken
Policy Deputy

MBanken@bos.lacounty.gov

(213) 974-5555

County Workforce Development Board and Department of Economic Opportunity Contacts

Department of Economic Opportunity
Los Angeles County Workforce Development Board
510 S. Vermont
Los Angeles, CA 90020
Phone: (844) 777-2059

Ms. Kelly LoBianco
Director, DEO

KLobianco@opportunity.lacounty.gov

(213) 880-4114

Ms. Maritza Dubie-Uribe
Executive Director
LA WDB

MDubie-Uribe@opportunity.lacounty.gov

(213) 351-1970

Ms. Greta Setian
Senior Deputy Director
LA WDB

GSetian@opportunity.lacounty.gov

(213) 503-0773

Ms. Irene Pelayo
Program Manager
Workforce Development

IPelayo@opportunity.lacounty.gov

(213) 895-5246

Mr. Isidro Villanueva
Acting Program Manager
Business Development

IVillanueva@opportunity.lacounty.gov

(213) 503-0773

Workforce Agency Corporate Offices

Managed Career Solutions
3333 Wilshire Blvd.
Suite 405
Los Angeles, CA 90010
Phone: (213) 355-5300
Fax: (213) 3816575
info@mcs-careergroup.com

Dr. Philip Starr
Executive Director pstarr@mcs-careergroup.com (213) 355-5300

Ms. Alexis Altounian
Director of Development aaltounian@mcs-losangeles.com (213) 355-5300

Ms. Consuelo Beata
Fiscal Services / Accounts Payable cbeata@mcs-careergroup.com (323) 267-5930

Community Career Development, Inc
3333 Wilshire Blvd.
Suite 405
Los Angeles, CA 90031
Phone: (213) 365-9829
Fax: (213) 365-9839

Ms. Rhonda Rose
Acting Executive Director rose@communitycareer.org (213) 365-9829

Foothill Workforce Development Board
1207 E. Green St.
Pasadena, CA 91106
Phone: (626) 796-5627

Ms. Dianne Russell-Carter drussell@foothilletec.org (626) 584-8395

Goodwill Industries
342 N. San Fernando Rd.
Los Angeles, CA 90031
Phone: (323) 223-1211

Southeast Los Angeles County WDB
(SELACO)
10900 East 183rd St.
Suite 350
Cerritos, CA 90703
Phone: (562) 402-9336

Pacific Gateway WDB
4811 Airport Plaza Dr.
Long Beach, CA 90815
Phone: (562) 570-3700

Los Angeles County WDB AJCCs

Managed Career Solutions – Los Angeles County WDB

Pomona Valley AJCC
1460 E. Holt Ave #130
Pomona, CA 91767
Phone: (909) 242-7999
infopomona@mcscareergroup.com

West Covina AJCC Affiliate
933 South Glendora Ave.
West Covina, CA 91790
Phone: (626) 814-8234
infowc@mcscareergroup.com

Ms. Ripsime Markaryan WIOA Program Director	rmarkaryan@mcscareergroup.com	(909) 326-4798
Ms. Claudia Cruz Program Manager	ccalderon@mcscareergroup.com	(323) 823-2180
Ms. Marisela Limon Case Manager	mlimon@mcscareergroup.com	(909) 326-4790
Mr. Francis Chong Case Manager	fchong@mcscareergroup.com	(909) 326-4773
Mr. David Gomez Case Manager	dgomez@mcscareergroup.com	(909) 326-4775
Ms. Lorena Salazar Case Manager	lsalazar@mcscareergroup.com	(909) 242-7999
Michael Thomas Business Services Rep	mthomas@mcscareergroup.com	(909) 397-4711 ext. 21500

Goodwill Industries – Los Angeles County WDB

East San Gabriel Valley AJCC
14101 E. Nelson Ave.
La Puente, CA 91746
Phone: (626) 934-5700

Northeast San Fernando Valley AJCC
12502 Van Nuys Blvd
Pacoima, CA 91331
Phone: (818) 482-1754

Ms. Gabriela Goetz Regional Director Workforce & Career Development ESGV AJCC	ggoetz@goodwillsocal.org	(323) 427-9836
Ms. Claudia Aceves Regional Director Workforce & Career Development NSFV AJCC	caceves@goodwillsocal.org	(818) 482-1754

Goodwill Industries – Los Angeles County WDB

Mr. Arthur Monreal Program Manager ESGV AJCC	amonreal@goodwillsocal.org	(323) 346-4216
Ms. Yessica Sanchez Program Manager NSFV AJCC	ysanchez@goodwillsocal.org	(818) 482-1754
Ms. Ramona Martinez Service Coordinator ESGV AJCC	rmartinez@goodwillsocal.org	(626) 934-5701
Mr. Tony Jaramillo ARPA Program Coordinator ESGV AJCC	ajaramillo@goodwillsocal.org	(323) 788-2172
Ms. Vera Arellano ARPA Business Services Specialist ESGV AJCC	varellano@goodwillsocal.org	(323) 695-4362
Mr. Steven Montes Case Manager ESGV AJCC	smontes@goodwillsocal.org	(626) 934-5700
Christina Helg Case Manager ESGV AJCC	chelg@goodwillsocal.org	(323) 496-7905
Selena Estrada Case Manager ESGV AJCC	sestrada@goodwillsocal.org	(323)346-4749
Ms. Kimberly Chavez Case Manager NSFV AJCC	kimberly.chavez@goodwillsocal.org	(818) 482-1754
Ms. Laura Martinez Case Manager NSFV AJCC	laura.martinez@goodwillsocal.org	(818) 482-1754

Community Career Development – Los Angeles County WDB

Community Career Development
2909 E Pacific Commerce Dr.
Compton, CA 90221
Phone: (310) 762-1101

Ms. Aissa Cerda
Program Director
ACerda@communitycareer.org (310) 762-1101

Mr. Brandon Jackson
Business Services Representative
bjackson@communitycareer.org (310) 762-1181

Los Angeles City AJCCs

Managed Career Solutions – Los Angeles City WDB

Boyle Heights Worksource Center
1505 East 1st Street
Los Angeles, CA 90033
Phone: (323) 267-5930

Hollywood Worksource Center
4311 Melrose Ave.
Los Angeles, CA 90029
Phone: (323) 454-6100
Fax: (323) 454-6108

Ms. Margo Scoble
Program Director
Hollywood Worksource
mscoble@mcs-careergroup.com (323) 454-6100

Ms. Jessica Espinoza
Program Manager
Boyle Heights
jespinoza@mcs-careergroup.com (323) 267-5930

Mr. Eduardo Gonzalez
Case Manager
egonzalez@mcs-careergroup.com (323) 267-5930

Ms. Guadalupe Diaz
Case Manger
gdiaz@mcs-careergroup.com (323) 454-6100

Ms. Senaida Vega
Case Manager
svega@mcs-careergroup.com (323) 454-6107

Southeast Los Angeles County WDB (SELACO)

Southeast Los Angeles County WDB (SELACO)

10900 East 183rd St.

Suite 350

Cerritos, CA 90703

Phone: (562) 402-9336

Ms. Amber Hernandez
Program Manager

amber.hernandez@selaco.com

(562) 402-9336

Ms. Renee Galvan-Padilla
Career Specialist

renee.galvan@selaco.com

(562) 402-9336

Ms. Renee Fakhfour
Career Specialist

renee.fakhfour@selaco.com

(562) 402-9336

Ms. Vanessa Ramirez
Program Analyst

vanessa.ramirez@selaco.com

(562) 402-9336

Regional Healthcare Employer Partners

24 Seven Home Healthcare
648 S. Barranca Ave.
Covina, CA 91723
Ph: (909) 593-0900
Fax: (909) 891-0462

Jennifer Ward, Yastin Beltran jeward@tshc.com (714) 612-9445

Arbor Glen Care Center
033 E Arrow Hwy
Glendora, CA 91740
Ph: (626) 963-7531

Teresa Guzman mtguzman@ensignservices.net 909-360-6365

Atherton Baptist Homes
214 S Atlantic Blvd
Alhambra, CA 91801
Ph: (626) 289-4178

Leo S. Giammalva
Human Resources lgiammalva@abh.org (626) 826-5612

Broadway Manor Care Center
605 W Broadway
Glendale, CA 91204
Ph: (818) 246-7174
Fax: (818) 246-7635

Clark Whitworth fac26admin@longwoodmgmt.com (818) 246-7174

Chapcare
513 E Lime Ave #102,
Monrovia, CA 91016
Ph: (626) 398-6300

Ciomara Hernandez chernandez@chapcare.com (626) 639-9015

Comfort Keepers
14101 E. Nelson Ave.
La Puente, CA 91746
Ph: (626) 934-5700

Julie Avalos julieavalos@comfortkeepers.com (626) 318-9922

Home Instead Pasadena
200 E Del Mar Blvd.
Suite 350
Pasadena, CA
Phone: (626) 486-0800
Fax: (626) 486-0802

Dr. Gregory Sanchez
Owner and Director

greg.sanchez@homeinstead.com

(626) 486-0800

HumanGood
1900 Huntington Drive
Duarte, CA 91010
Ph: (818) 247-0420
Fax: (925) 924-7101

Alina Zargaryan
Human Resources

alina.zargaryan@humangood.org

(818) 645-5101

Infinity 360 Nurse Staffing
16519 Victor St., Suite 202
Victorville, CA 92395
Ph: (760) 491-6971

Alice Bell, Ty Harden

info@infinity360ns.com

(760) 491-6971

The Kensington, Sierra Madre
245 W Sierra Madre Blvd
Sierra Madre, CA 91024
Ph: (626) 210-0799

Cris Quesada

Cquesada@Kensingtonsl.com

626-355-5700

Mesa Glen Care Center
638 E Colorado Ave
Glendora, CA 91740
Ph: (626) 963-6091

Joy Edu

joy@renewhg.com

(818) 434-3859

Right At Home
365 S Rosemead Blvd
Pasadena, CA 91107
Ph: (626) 584-8130

Amber Thomas

ambert@homecregiving.org

(626) 584-8130

Royal Oaks
1763 Royal Oaks Dr N
Duarte, CA 91010
Ph: (626) 709-5843

Veronica Davila

veronica.davila@humangood.org

(626) 305-2540

Visiting Angels
131 E Foothill Blvd
Glendora, CA 91741
Ph: (626) 852-3302

Lizette Adame

LAdame@visitingangels.com

(626) 852-3302

Regional Workforce Development Plan Goals

Below are the training goals for the consortium by program:

Program	Enrollment Goal	Completion Goal	Completion % Goal	Employed Q3 After Program Goal	% of Completers Employed Goal	% of Enrolled Employed Goal
Nurse Assistant Training Program	80	72	90.0%	66	91.7%	82.5%
Pharmacy Technician	55	50	90.9%	45	90.0%	81.8%
Medical Assistant / Secretary	35	32	91.4%	28	87.5%	80.0%
Security – BSIS Guard Card	65	63	96.9%	51	80.9%	78.4%
A+ / Computer Technician	5	5	100.0%	4	80.0%	80.0%
Construction	13	10	80.0%	8	80.0%	61.5%
Total	253	232	91.7%	202	87.1%	79.8%

The CCAEC Action Plan to achieve these goals is still in development. A robust Action Plan will be in the 2023-24 RWDP.