



In accordance with the American with Disabilities Act, the Citrus College Adult Education Consortium (CCAEC) will accommodate those individuals who require special assistance to participate in this meeting. If you need special assistance to participate in the meeting, please call the office at the Monrovia Community Adult School, (626) 471-3035, 24 hours prior to meeting so that reasonable arrangements can be made. Monrovia Community Adult School Room 33 is wheelchair accessible.

In accordance with a recent amendment to the Ralph M. Brown Act, public records related to this public session agenda, that are provided to the Executive Board less than 72 hours before a regular meeting may be inspected by the public at the Monrovia Community Adult School main office 920 S. Mountain Avenue, Monrovia, 91016 during regular office hours (8:00am – 4:00pm) and on the CCAEC website <http://www.ccadulted.org/> .



CITRUS COLLEGE ADULT EDUCATION CONSORTIUM

REGULAR EXECUTIVE BOARD OPEN SESSION MEETING

Tuesday, January 17, 2023, 1:30 p.m.

Monrovia Community Adult School – Room 33
920 S. Mountain Ave., Monrovia 91016

Zoom Meeting Information

<https://us02web.zoom.us/j/84952685021?pwd=Y2kzN1RLT1pvZTIIZkxWcHRPNTBIQT09>

Meeting ID: 849 5268 5021

AGENDA

1.0 CONVENE REGULAR EXECUTIVE BOARD OPEN SESSION MEETING (1:30)

1.1 Meeting called to order by Chair Felipe Delvasto at _____

1.2 Pledge of Allegiance

1.3 Roll call:

Mari Bordona, Representative	_____	John Russell, Regional Director	_____
Felipe Delvasto, Representative	_____	.	
Flint Fertig, Representative	_____		
Ron Letourneau, Representative	_____		
Ivon McCraven, Proxy	_____		
Kevin Morris, Representative	_____		

2.0 ORDER OF BUSINESS

Representative discussion/presentation of agenda items which could be moved up on the agenda.

2.1.1 Approve the minutes of the December 20, 2022 Regular Executive Board Open Session Meeting.

Motion by _____, seconded by _____ Vote _____
Representative Bordona __ Representative Delvasto __ Representative Fertig __
Representative Letourneau __ Representative McCraven __ Representative Morris __

3.0 COMMUNICATIONS

Representatives will not provide reports for this Special Executive Board Meeting.

3.1 Representative reports:

Azusa _____ Duarte _____
Citrus _____ Glendora _____
Claremont _____ Monrovia _____

3.2 Regional Director report.

3.3 Public comment for items not on the agenda.

3.3.1 Public comments for items on the Open Session Agenda.

4.0 CCAEC DATA STATUS REPORT ON THREE YEAR PLAN METRICS

Program Director will review CCAEC member Q1 and Q2 data against metrics from Three Year Plan.

5.0 BOARD DISCUSSION ABOUT CONFERENCE BREAKOUT SESSIONS

Program Director to present session options for Board discussion.

6.0 ADJOURN CCAEC EXECUTIVE BOARD OPEN SESSION MEETING



Documents to Support Agenda Items

January 17, 2023 Agenda

Agenda Item 2.1.1

December 20, 2022 Minutes



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Unapproved Minutes

1.0 CONVENE REGULAR EXECUTIVE BOARD OPEN SESSION MEETING (1:30 p.m.)

1.1 Meeting called to order by acting Chair Felipe Delvasto at 1:38

1.2 Pledge of Allegiance

1.3 Roll call:

Felipe Delvasto, Representative	(Virtually)	John Russell, Program Director	Present
Flint Fertig, Representative	Present		
Mari Bordona, Representative	Present		
Ron Letourneau, Representative	Present		
Kevin Morris, Representative	(Virtually)		
Ivon McCraven, Representative	Absent		

2.0 ORDER OF BUSINESS

Representative discussion/presentation of agenda items which could be moved up on the agenda.

None at this time.

2.1 Approve the minutes of the November 15, 2022 Regular Executive Board Open Session Meeting.

Act # 22-35 Motion by Mr. Fertig, seconded by Ms. Bordona **Vote to Approve 5-0**
Representative Bordona Y Representative Delvasto Y Representative Fertig Y
Representative Letourneau Y Representative McCraven A Representative Morris Y

3.0 COMMUNICATIONS

3.1 Representative reports:

Azusa: Ms. Bordona reported that Azusa had completed its WIOA Title II RFA with some assistance from Mr. Russell.

Citrus: No report.

Claremont: Mr. Delvasto reported that Claremont had also submitted its WIOA Title II RFA. He also advised that the Claremont CAN program for January had better enrollment and it looked like Claremont would move forward with the program.

Duarte: Mr. Morris reported that high school diploma enrollment and attendance was good.

Glendora: Mr. Letourneau had no report.

Monrovia: Mr. Fertig had not report.

3.2 Program Director report.

Mr. Russell reported that he felt that the three members who submitted WIOA Title II RFAs provided the state with compelling applications and he believed all three members would get funded.

3.3 Public comment for items not on the agenda.

None at this time.

3.3.1 Public comments for items on the Open Session Agenda.

None at this time.

4.0 BOARD APPROVAL OF REVISED CCAEC 2022-23 FISCAL REPORTING AGREEMENT

Act # 22-36 Motion by Mr. Fertig, seconded by Ms. Bordona **Vote to Approve 5-0**
Representative Bordona Y Representative Delvasto Y Representative Fertig Y
Representative Letourneau Y Representative McCraven A Representative Morris Y

The CCAEC 2022-23 Fiscal Reporting Agreement revised the supporting documents required for oversight.

5.0 BOARD APPROVAL OF CCAEC 2022-23 Q1 EXPENDITURE REPORT

Act # 22-37 Motion by Mr. Letourneau, seconded by Mr. Morris **Vote to Approve 5-0**
Representative Bordona Y Representative Delvasto Y Representative Fertig Y

Representative Letourneau Y Representative McCraven A Representative Morris Y

Mr. Russell presented all CCAEC Q1 Expenditure Reports except for Glendora. Board motioned and voted to approve all reports under one consent agenda item.

(Mr. Russell received Glendora's report during the meeting. CCAEC Q1 Expenditures were submitted and certified in NOVA before the deadline.)

6.0 BOARD INFORMATION ITEM ABOUT LAO REPORT REDESIGNING ADULT EDUCATION

Mr. Russell presented Board Reps highlights of the Legislative Analyst Office report “Redesigning California’s Adult Education Funding Model,” which was released the week of December 12, 2022. Highlights from the report:

- Background on K-12 adult education funding: based on attendance prior to 2008-09, the effects of the Great Recession, and the creation of AEBG / CAEP
 - ADA equivalent for adult ed schools was 525 hours, but enrollment caps existed
- Background on noncredit Community College District funding
- Report cited the below drawbacks of the existing funding model:
 - Current funding is not linked to student attendance / student demand
 - No CAEP or noncredit CCC funding is linked to provider performance
 - Adult schools charge fees for CTE classes / community colleges do not
 - No CAEP funding is allocated for regional coordination and successful student transitions
 - CAEP funding is not adjusted annually based on student demand
- The report provided funding scenarios that addressed these drawbacks: funding would be based on attendance and outcomes; funds would also be allocated for consortium-level activities based on attendance and outcomes

Board discussions centered on how this report would affect how CCAEC members provide services. Mr. Russell noted that the report called for a five-year phase in. He also noted that many steps would need to occur for this report to actually come into existence: the Governor would need to release the 2023-24 budget to see how that would affect the proposals in this report; the changes would need to attract a legislative sponsor; the field would need to provide input; finally, the changes would need to go to committee. A timeline for all of that would be uncertain.

7.0 BOARD REVIEW OF CCAEC ANNUAL DATA REVIEW

Mr. Russell gave highlights of the CCAEC Annual Data Report focusing on members needing to improve Participation, Persistence, and Gains in CASAS Educational Functioning Level (EFL). He noted that based on the LAO report and CCAEC Three Year Plan improving these outcomes was critical.

8.0 BOARD REVIEW OF CCAEC REGIONAL WORKFORCE DEVELOPMENT PLAN

This informational item was tabled.

9.0 BOARD APPROVAL OF CONFERENCE DATES

Act # 22-38 Motion by Mr. Fertig, seconded by Ms. Bordona **Vote to Approve 5-0**

Representative Bordona Y Representative Delvasto Y Representative Fertig Y

Representative Letourneau Y Representative McCraven A Representative Morris Y

Board agreed on Conference date of January 27, 2023.

(This date has since been pushed to February 3, 2023.)

10.0 ADJOURN CCAEC EXECUTIVE BOARD OPEN SESSION MEETING

Meeting was adjourned by Mr. Delvasto at 2:47