



CITRUS COLLEGE ADULT EDUCATION CONSORTIUM

REGULAR EXECUTIVE BOARD OPEN SESSION MEETING

Tuesday, January 17, 2022, 1:30 p.m.

Monrovia Community Adult School – Room 33

920 S. Mountain Ave., Monrovia 91016

Zoom Meeting Information

<https://us02web.zoom.us/j/84952685021?pwd=Y2kzN1RLT1pvZTIIZkxWcHRPNTBIQT09>

Meeting ID: 849 5268 5021

Minutes –Approved 3/23/23 Act #23-03

1.0 CONVENE REGULAR EXECUTIVE BOARD OPEN SESSION MEETING (1:30 p.m.)

1.1 Meeting called to order by Chair Felipe Delvasto at 1:34

1.2 Pledge of Allegiance

1.3 Roll call:

Mari Bordona, Representative	Absent	John Russell, Program Director	Present
Felipe Delvasto, Representative	Present		
Flint Fertig, Representative	Present		
Ron Letourneau, Representative	Present		
Kevin Morris, Representative	Tardy		
Ivon McCraven, Representative	(Virtually)		

2.0 ORDER OF BUSINESS

Representative discussion/presentation of agenda items which could be moved up on the agenda.

None at this time.

2.1 Approve the minutes of the December 20, 2022 Regular Executive Board Open Session Meeting.

Act # 23-01 Motion by Mr. Fertig, seconded by Mr. Delvasto **Vote to Approve 4-0**
Representative Bordona A Representative Delvasto Y Representative Fertig Y
Representative Letourneau Y Representative McCraven Y Representative Morris T

3.0 COMMUNICATIONS

3.1 Representative reports:

Azusa: No report.

Citrus: Ms. McCraven reported that the Winter Session at Citrus College had started with good enrollment. She also reported that Citrus had received funds from the Institutional Effectiveness Partners Initiative in the amount of \$200,000. These were one-time funds that would allow Citrus College to expand noncredit and community programs and the college had just finished plans for utilizing the funds.

Claremont: Mr. Delvasto reported that Claremont had just started a Nurse Assistant Training Program cohort with 8 students. He noted that they were hoping to have a larger class next cohort.

Mr. Delvasto also reported that all Claremont classes were now offered in-person and the school was making marketing efforts to get enrollment to pre-pandemic levels.

Duarte: Mr. Morris arrived during reports and reported that City of Hope was running a Parent University program in February.

Glendora: Mr. Letourneau reported that hiring was in a holding pattern due to district issues.

Monrovia: Mr. Fertig reported that Monrovia had made good efforts to increase CTE enrollment over the past three months.

3.2 Program Director report.

Mr. Russell had no report.

3.3 Public comment for items not on the agenda.

None at this time.

3.3.1 Public comments for items on the Open Session Agenda.

None at this time.

4.0 CCAEC DATA STATUS REPORT ON THREE YEAR PLAN METRICS

Mr. Russell guided Board Representatives through various CAEP Summary Table data so everyone could see how the consortium was performing in terms of Participation, Persistence, and Performance.

5.0 BOARD DISCUSSION ABOUT CONFERENCE BREAKOUT SESSIONS

Mr. Russell presented session options for conference breakout sessions based on previous Representative input. He advised that Mr. Fertig wanted PLC training, especially the elements of tight and loose PLCs/ Ms. Bordona had previously asked for sessions on the following topics: creating online lessons using NEO, creating CTE hybrid courses, using CASAS assessments and resources in to guide HSD, ESL and HSE course instruction, implementing the CASAS assessments for moving ESL students up a level.

6.0 ADJOURN CCAEC EXECUTIVE BOARD OPEN SESSION MEETING

Mr. Delvasto adjourned the meeting at 2:14.