



In accordance with the American with Disabilities Act, the Citrus College Adult Education Consortium (CCAEC) will accommodate those individuals who require special assistance to participate in this meeting. If you need special assistance to participate in the meeting, please call the office at the Monrovia Community Adult School, (626) 471-3035, 24 hours prior to meeting so that reasonable arrangements can be made. Monrovia Community Adult School Room 33 is wheelchair accessible.

Though CCAEC Board Meetings are in person, in order to comply with AB361 and to encourage public participation of CCAEC Executive Board Meetings, said meetings will be presented in a hybrid manner. The link to access the meeting via teleconference is noted below.

In accordance with a recent amendment to the Ralph M. Brown Act, public records related to this public session agenda, that are provided to the Executive Board less than 72 hours before a regular meeting may be inspected by the public at the Monrovia Community Adult School main office 920 S. Mountain Avenue, CA 91016 during regular office hours (8:00am – 4:00pm) and on the CCAEC website <http://www.ccadulted.org/>.



CITRUS COLLEGE ADULT EDUCATION CONSORTIUM SPECIAL EXECUTIVE BOARD OPEN SESSION MEETING

Monday, September 29, 2025, 1:30 p.m.

Zoom Meeting Information

<https://us02web.zoom.us/j/83738389272?pwd=Vrs8pZcgHfahjL4jmRbALctwpUQlvn.1>

Meeting ID: 892 5157 3338

AGENDA

1.0 CONVENE REGULAR EXECUTIVE BOARD OPEN SESSION MEETING (10:00 a.m.)

1.1 Meeting called to order by Chair Delvasto at _____

1.2 Pledge of Allegiance

1.3 Roll call:

Anthony Contreras, Representative	_____	John Russell, Regional Director	_____
Felipe Delvasto, Representative	_____		
Flint Fertig, Representative	_____		
Ivon McCraven, Proxy	_____		
Kevin Morris, Representative	_____		
Valentina Shibata, Representative	_____		

2.0 ORDER OF BUSINESS

Representative discussion of agenda items which could be moved up on the agenda.

2.1 Approve the minutes of the September 16, 2025 Regular Executive Board Open Session Meeting.

September 16, 2025 Minutes will not be reviewed and approved during this Special Executive Board Open Session Meeting. Minutes will be approved at the next Regular Executive Board Open Session Meeting on October 21, 2025.

3.0 COMMUNICATIONS

3.1 Representative reports:

Azusa _____	Duarte _____
Citrus _____	Glendora _____
Claremont _____	Monrovia _____

No Representative reports at this time.

3.2 Program Director report.

No Program Director’s report at this time.

3.3 Public comment for items not on the agenda.

3.3.1 Public comments for items on the Open Session Agenda.

4.0 BOARD APPROVAL OF AZUSA 2024-25 Q4 EXPENDITURE REPORT

Motion by _____, seconded by _____ Vote _____

Representative Contreras __ Representative Delvasto __ Representative Fertig __

Representative McCraven __ Representative Morris __ Representative Shibata __

Program Director and Board Representatives will review Azusa Q4 supporting documents so Board can approve Q4 expenditures.

5.0 BOARD APPROVAL OF CCAEC 2024-25 Q4 ELL HEALTHCARE PATHWAYS EXPENDITURE REPORT

Motion by _____, seconded by _____ Vote _____

Representative Contreras __ Representative Delvasto __ Representative Fertig __

Representative McCraven __ Representative Morris __ Representative Shibata __

Program Director will review CCAEC Round 1 Q4 supporting documents so Board can approve Round 1 Q4 expenditures.

6.0 ADJOURN CCAEC EXECUTIVE BOARD OPEN SESSION MEETING



Documents to Support Agenda Items

September 29, 2025 Special Board Agenda

Agenda Item 4.0

Supporting Documents for Azusa Q4 Expenditures

09 Citrus College Adult Education Consortium

Consortium Summary | Total Expenditures: **\$4,820,376** Total Allocation: **\$5,352,155** Total Carryover: **\$531,779**
(9.94%)

Azusa Unified
2024-25 Q4

Submitted by John Russell
Awaiting Approval (Primary Contact)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Project Budget	Budget Remaining
1000 - Instructional Salaries	\$511,449	\$236,886	215.9%	\$676,818	75.57%	\$165,369
2000 - Non-Instructional Salaries	\$196,720	\$94,941	207.2%	\$271,260	72.52%	\$74,540
3000 - Employee Benefits	\$220,957	\$97,631	226.32%	\$278,947	79.21%	\$57,990
4000 - Supplies and Materials	\$79,920	\$10,465	763.69%	\$29,900	267.29%	 -\$50,020
5000 - Other Operating Expenses and Services	\$112,169	\$43,864	255.72%	\$125,326	89.5%	\$13,157
6000 - Capital Outlay	\$0	\$2,450	0%	\$7,000	0%	\$7,000
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$55,342	\$23,197	238.58%	\$66,276	83.5%	\$10,934
Totals	\$1,176,557	\$509,434	230.95%	\$1,455,527	80.83%	 \$278,970

Member Carryover Compliance Status

Description: The Member Carryover Compliance Status table shows how the member's spending is tracking against the allocations for the displayed fiscal year(s) based on expenditures entered as of the time of viewing.

Expenditures: A negative value indicates that current fiscal year spending has not begun, as there are still unused funds from previous fiscal years.

Carryover Amount & Carryover %: If current fiscal year spending has not yet begun (a negative Expenditures amount), Carryover Amount will remain equal to Allocation and Carryover % will remain 100%.

Fiscal Year	Allocation	Expenditures	Carryover Amount	Carryover %	Carryover Threshold %	Locked
2024-25	\$1,455,527	\$1,176,557	\$278,970	 19.17%	15%	-
2023-24	\$1,472,009	\$1,472,009	\$0	0%	15%	09/11/2024 08:29 AM PDT

Additional Comments

AAEC accounting issues resulted in revised 2024-25 expenditures. AAEC will provide a detailed plan as to how it will expend carryover funds at the October 2025 CCAEC Board meeting.

✓ I certify that our agency did not exceed the allowed indirect rate as directed in the Adult Education Program Guidance.

**Claremont Unified
2024-25 Q4**

Submitted by Felipe Delvasto
Awaiting Approval (Primary Contact)

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Project Budget	Budget Remaining
1000 - Instructional Salaries	\$495,390	\$148,804	332.91%	\$595,216	83.23%	\$99,826
2000 - Non-Instructional Salaries	\$185,040	\$57,208	323.45%	\$228,831	80.86%	\$43,791
3000 - Employee Benefits	\$230,514	\$70,186	328.43%	\$280,743	82.11%	\$50,229
4000 - Supplies and Materials	\$75,676	\$27,728	272.92%	\$110,913	68.23%	\$35,237
5000 - Other Operating Expenses and Services	\$607,389	\$150,686	403.08%	\$602,745	100.77%	 -\$4,644
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$82,500	\$20,625	400%	\$82,500	100%	\$0
Indirect Costs	\$79,700	\$23,074	345.42%	\$92,294	86.35%	\$12,594
Totals	\$1,756,209	\$498,311	352.43%	\$1,993,242	88.11%	 \$237,033

Member Carryover Compliance Status

Description: The Member Carryover Compliance Status table shows how the member's spending is tracking against the allocations for the displayed fiscal year(s) based on expenditures entered as of the time of viewing.

Expenditures: A negative value indicates that current fiscal year spending has not begun, as there are still unused funds from previous fiscal years.

Report ID: FIN-GL-0004

Run Date: 09/16/2025

Run Time: 2:27:35 PM

Trial Balance by Fund , Resource & Object (ALL)

Fiscal Year : 2025

Cover Page

Parameters and Prompts

Fiscal Year: (Required)	2025
District/Agency: (Required)	64279
To Record Date: (Optional)	Not Entered
To Accounting Period: (Optional)	Not Entered
Fund: (Optional)	11
Sub-Fund:(Optional)	Not Entered
Resource:(Optional)	Not Entered
Project Year:(Optional)	Not Entered

Report Description:

Trial Balance by Fund, Resource and Object for all school agencies. This report includes Fixed Assets when associated with Proprietary Funds. It does not include Encumbrances and Pre-Encumbrances.

Report ID: FIN-GL-0004

Run Date: 9/16/25

Run Time: 2:27:35 PM

Trial Balance by Fund , Resource & Object (ALL)

Fiscal Year : 2025

District/Agency : 64279 - Azusa Unified School District

Fund/Sub-Fund : 11.0 - Adult Education Fund

Resource : 63910.0 - Adut Ed Block Grant, Bill86

Object	Object Description	Debit	Credit
1130	Teachers Salaries-Hrly/Daily	307,346.92	0.00
1160	Teachers' Salaries-Substitute	11,712.90	0.00
1210	Cert Pupil Supp Sal-Full-Time	124,136.02	0.00
1310	Cert Supervisor & Admin Sal-FT	172,562.11	0.00
1330	Cert Sup & Admin Sal-Hrly/Dly	40,963.35	0.00
Totals for Major Object : 1000		656,721.30	0.00

Object	Object Description	Debit	Credit
2130	Instruct Aide Sal-Hourly/Daily	22,898.71	0.00
2210	Classif Support Sal-Full-Time	24,877.00	0.00
2410	Cler Tech Office Staff Sal-FT	201,336.78	0.00
2430	Cler Tech Off Staff Sal-H/D	3,603.90	0.00
Totals for Major Object : 2000		252,716.39	0.00

Object	Object Description	Debit	Credit
3111	STRS, Certificated Positions	114,331.47	0.00
3212	PERS, Classified Positions	58,160.54	0.00
3312	OASDI, Classified Positions	14,020.63	0.00
3331	Medicare, Cert Positions	9,441.27	0.00
3332	Medicare, Class Positions	3,618.10	0.00
3342	ARP for Class Positions	858.63	0.00
3411	Hlth & Wifr Benefits, Cert	15,112.03	0.00
3412	Hlth & Wifr Benefits, Class	31,464.79	0.00
3511	State Unemploy Insur, Cert Pos	298.23	0.00
3512	State Unemploy Insur, Clas Pos	117.54	0.00
3611	Worker Comp Insur, Cert Pos	26,309.09	0.00
3612	Worker Comp Insur, Class Pos	10,032.51	0.00
Totals for Major Object : 3000		283,764.83	0.00

Object	Object Description	Debit	Credit
4110	Textbooks	12,753.94	0.00
4310	Materials and Supplies	36,754.01	0.00
4340	Computer Software & Relat Exp	42,559.80	0.00
4440	Non-Capitalized Software	660.00	0.00
Totals for Major Object : 4000		92,727.75	0.00

Report ID: FIN-GL-0004

Run Date: 9/16/25

Run Time: 2:27:35 PM

Trial Balance by Fund , Resource & Object (ALL)

Fiscal Year : 2025

District/Agency : 64279 - Azusa Unified School District

Fund/Sub-Fund : 11.0 - Adult Education Fund

Resource : 63910.0 - Adut Ed Block Grant, Bill86

Object	Object Description	Debit	Credit
5210	Mileage & Car Allowances	1,339.68	0.00
5220	Travel and Conferences	6,346.14	0.00
5610	Rentals, Leases and Repairs	1,592.53	0.00
5758	Interfund Transportation	218.50	0.00
5810	Contracted Services	98,592.77	0.00
5861	Fingerprinting Charges	649.00	0.00
5880	Other Charges/Fees	24,458.85	0.00
5910	Postage	19,536.99	0.00
Totals for Major Object : 5000		152,734.46	0.00

Object	Object Description	Debit	Credit
7350	Direct Spp/Indirect Costs Intf	71,933.24	0.00
Totals for Major Object : 7000		71,933.24	0.00

Object	Object Description	Debit	Credit
8590	All Other State Revenues	0.00	1,455,527.00
8660	Interest	0.00	27,590.71
8662	Fair Value of Investments	0.00	9,529.12
8980	Contributions frm Unrest Rev	0.00	98,034.07
Totals for Major Object : 8000		0.00	1,590,680.90

Report ID: FIN-GL-0004

Run Date: 9/16/25

Run Time: 2:27:35 PM

Trial Balance by Fund , Resource & Object (ALL)

Fiscal Year : 2025

District/Agency : 64279 - Azusa Unified School District

Fund/Sub-Fund : 11.0 - Adult Education Fund

Resource : 63910.0 - Adut Ed Block Grant, Bill86

Net Increase (Decrease) to Fund Balance :

80,082.93

Object	Object Description	Debit	Credit
9110	Cash In County Treasury	222,820.13	0.00
9111	Fair Value Adjustment To Cash In County Treasury	0.00	16,550.88
9290	Due From Grantor Governments	242,587.00	0.00
9502	Alternative Retirement Plans - Employee Share	0.00	208.73
9507	Medicare Contributions	0.00	854.82
9511	Federal Tax Withholding	0.00	4,536.98
9512	State Tax Withholding	0.00	1,630.11
9513	OASDI Liability	0.00	550.28
9514	CALSTRS Liability	0.00	4,881.73
9515	CALPERS Liability	0.00	1,227.18
9517	Other Voluntary Deductions	0.00	4,393.01
9518	Tax Shelter Annuity	0.00	3,511.88
9519	Accounts Payable System Default	0.00	2,984.85
9521	Accrued Salaries and Wages Payable	0.00	8,253.87
9525	Fringe Benefits - CALSTRS	0.00	9,100.79
9526	Fringe Benefits - CALPERS	0.00	4,348.08
9528	Fringe Benefits - OASDI	0.00	550.28
9529	Fringe Benefits - Medicare	0.00	893.29
9543	Direct Deposit Payable	0.00	35,901.40
9552	Use Tax Payable	0.00	4.50
9562	Direct Medical - Employer Share	0.00	2,265.22
9564	Direct Vision - Employer Share	0.00	111.98
9567	Life Insurance - Employer Share	0.00	359.96
9791	Beginning Fund Balance	0.00	282,204.38
Totals for Major Object : 9000		465,407.13	385,324.20
ENDING Fund/Sub-Fund Balance :			362,287.31
Totals for Resource : 63910.0 - Adut Ed Block Grant, Bill86		1,976,005.10	1,976,005.10

Report ID: FIN-GL-0004

Run Date: 9/16/25

Run Time: 2:27:35 PM

Trial Balance by Fund , Resource & Object (ALL)

Fiscal Year : 2025

District/Agency : 64279 - Azusa Unified School District

Fund/Sub-Fund : 11.0 - Adult Education Fund

Resource : 63912.0 - Adult Ed: ELL Healthcare Pathways

Object	Object Description	Debit	Credit
1130	Teachers Salaries-Hrly/Daily	61,256.40	0.00
Totals for Major Object : 1000		61,256.40	0.00

Object	Object Description	Debit	Credit
3111	STRS, Certificated Positions	10,983.78	0.00
3331	Medicare, Cert Positions	874.12	0.00
3411	Hlth & Wlfr Benefits, Cert	533.70	0.00
3511	State Unemploy Insur, Cert Pos	30.29	0.00
3611	Worker Comp Insur, Cert Pos	2,450.17	0.00
Totals for Major Object : 3000		14,872.06	0.00

Object	Object Description	Debit	Credit
7350	Direct Spp/Indirect Costs Intf	3,806.42	0.00
Totals for Major Object : 7000		3,806.42	0.00

Object	Object Description	Debit	Credit
8590	All Other State Revenues	0.00	117,500.00
Totals for Major Object : 8000		0.00	117,500.00

Net Increase (Decrease) to Fund Balance : 37,565.12

Object	Object Description	Debit	Credit
9110	Cash In County Treasury	0.00	6,918.72
9290	Due From Grantor Governments	47,000.00	0.00
9507	Medicare Contributions	0.00	27.49
9511	Federal Tax Withholding	0.00	2.38
9512	State Tax Withholding	0.00	17.49
9514	CALSTRS Liability	0.00	192.43
9517	Other Voluntary Deductions	0.00	126.53
9521	Accrued Salaries and Wages Payable	10.84	0.00
9525	Fringe Benefits - CALSTRS	0.00	360.16
9529	Fringe Benefits - Medicare	0.00	27.53
9543	Direct Deposit Payable	0.00	1,643.63
9562	Direct Medical - Employer Share	0.00	107.14
9564	Direct Vision - Employer Share	0.00	22.22
Totals for Major Object : 9000		47,010.84	9,445.72

ENDING Fund/Sub-Fund Balance : 37,565.12

Report ID: FIN-GL-0004

Run Date: 9/16/25

Run Time: 2:27:35 PM

Trial Balance by Fund , Resource & Object (ALL)

Fiscal Year : 2025

District/Agency : 64279 - Azusa Unified School District

Fund/Sub-Fund : 11.0 - Adult Education Fund

Resource : 63912.0 - Adult Ed: ELL Healthcare Pathways

Totals for Resource : 63912.0 - Adult Ed: ELL Healthcare Pathways Grant	126,945.72	126,945.72
Totals for Fund/Sub-Fund : 11.0 - Adult Education Fund	3,561,968.19	3,561,968.19
Totals for District/Agency : 64279 - Azusa Unified School District	3,561,968.19	3,561,968.19

CAEP 63910.0

	FY 22-23	FY 23-24	FY 24-25	FY 25-26
BEGINNING BALANCE- carryover	\$ 340,869.33	\$ 185,438.82	\$ 236,007.38	\$ 278,970.48
CAEP AWARD - 8590	\$ 1,408,415.00	\$ 1,472,009.00	\$ 1,455,527.00	\$ -
21-22 June Pmt. Received in FY 22-23	\$ 117,022.25			
Interest - 8660	\$ -	\$ -	\$ -	\$ -
Fair Value of Investments - 8662	\$ 471.45	\$ 2,210.99	\$ -	\$ -
all other local revenues - 8699	\$ 558.00	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -
contributions from Unr. Rev. - 8980	\$ -	\$ -	\$ 98,034.07	\$ -
EXPENSE	\$ 1,681,897.21	\$ 1,423,651.43	\$ 1,510,597.97	\$ -
EFB for the Fiscal Year excluding Beg. Bal	\$ (155,430.51)	\$ 50,568.56	\$ 42,963.10	\$ -
EFB	\$ 185,438.82	\$ 236,007.38	\$ 278,970.48	\$ 278,970.48

BEST PRACTICE IS TO STAY UNDER 20%
 IDEALLY UNDER 10%

63910.0	FY 24-25
1000	\$ 656,721.30
2000	\$ 252,716.39
3000	\$ 283,764.83
4000	\$ 92,727.75
5000	\$ 152,734.46
6000	\$ -
7000	\$ 71,933.24
	\$ 1,510,597.97

\$ 98,034.07 contribution from WIOA because expenses were in 63910.0 but reported in WIOA

CAEP award	\$ 1,408,415.00	\$ 1,472,009.00	\$ 1,455,527.00	\$ 1,444,636.00
difference	\$ 117,022.25	\$ -		
Total Awards	\$ 1,472,009.00	\$ 1,472,009.00		

RESOURCE	AMOUNT	
WIOA 39050.0	\$ 32,909.06	8980 contributi. reported as having been spent
WIOA 39130.0	\$ 50,179.72	8980 contributi. reported as having been spent
WIOA 39260.0	\$ 14,945.29	8980 contributi. reported as having been spent
63910.0	\$ 98,034.07	8980 contributi. reported as having been spent

FY 24-25	FY 24-25	
\$ 362,287.31	\$ 362,287.31	63910.0 EFB, includes FY 24-25 contribution from WIOA
\$ (27,590.71)	\$ (27,590.71)	Interest to 00000.0, FY 24-25
\$ (9,529.12)	\$ (9,529.12)	Fair Value of Inv. To 00000.0, FY 24-25
\$ (94,500.00)	\$ (103,119.82)	??????? Liabilities
\$ 48,303.00		REV. belongs to 63912.0
		expense reported as 63912.0, charged to 63910.0
		Fair Value of Inv. To 00000.0 FY 23-24
\$ 278,970.48	\$ 222,047.66	
\$ 362,732.60	\$ 305,809.78	

	CREDIT	
9111	\$ 16,550.88	FM
9502	\$ 208.73	
9507	\$ 854.82	
9511	\$ 4,536.98	
9512	\$ 1,630.11	
9513	\$ 550.28	
9514	\$ 4,881.73	
9515	\$ 1,227.18	
9517	\$ 4,393.01	
9518	\$ 3,511.88	
9519	\$ 2,984.85	
9521	\$ 8,253.87	
9525	\$ 9,100.79	
9526	\$ 4,348.08	
9528	\$ 550.28	
9529	\$ 883.29	
9543	\$ 35,901.40	
9552	\$ 4.50	
9562	\$ 2,265.22	
9564	\$ 111.98	
9567	\$ 359.96	
	\$ 103,119.82	

ELL's Pathway Healthcare 63912.0

resource was not set up
in FY 23-24. Ideally, it
should have looked like
this column.

	FY 23-24	FY 24-25	FY 25-26
BEGINNING BALANCE- carryover	\$ -	\$ 46,197.00	\$ 83,762.12
CAEP AWARD - 8590	\$ 94,500.00	\$ 117,500.00	\$ -
Interest - 8660			
Fair Value of Investments - 8662			
all other local revenues - 8699			
direct costs for Transfer Service -5710	\$ -	\$ -	
contributions from Unr. Rev. - 8980	\$ -		
EXPENSE	\$ 48,303.00	\$ 79,934.88	
EFB for the Fiscal Year excluding Beg. Bal.	\$ 46,197.00	\$ 37,565.12	\$ -
EFB	\$ 46,197.00	\$ 83,762.12	\$ 83,762.12

1000	\$ 34,224.00
3000	\$ 7,346.00
5000	\$ 6,733.00
7000	\$ -
	\$ 48,303.00

63912.0			
object	FY 24-25	object	FY 24-25
1000	\$ 35,402.09	1000	\$ 25,854.31
3000	\$ 8,595.05	3000	\$ 6,277.01
5000	\$ -	5000	\$ -
7000	\$ 2,199.86	7000	\$ 1,606.56
	\$ 46,197.00		\$ 33,737.88

FY 24-25 EXPENSES \$ 79,934.88



Documents to Support Agenda Items

September 29, 2025 Special Board Agenda

Agenda Item 5.0

Supporting Documents for CCAEC ELL Healthcare
Round 1 2024-25 Q4 Expenditures

Budget Narrative *

CCAEC members will expend grant funds on part or all of the salaries and benefits for part-time instructors who will be teaching CTE programs for ELL students. CCAEC members will expend to reimburse for the supplies and services to allow students to complete individual programs (background checks, physicals, exams, applications, scrubs, books, etc.). CCAEC members will be using funds to recruit and market to ELL students.

09 Citrus College Adult Education Consortium: Budget

No budget items have been added for 09 Citrus College Adult Education Consortium.

Azusa Adult Education Center: Budget

Expenditure Type	Year	Description	Funds Amount
1000 - Instructional Salaries	2023-24	Partial salaries for CNA, PT and MA instructors.	\$17,540
1000 - Instructional Salaries	2024-25	Partial salaries for CNA, PT and MA instructors.	\$52,086
3000 - Employee Benefits	2023-24	Benefits for Object Code 1000	\$4,106
3000 - Employee Benefits	2024-25	Benefits for Object Code 1000	\$11,835
5000 - Other Operating Expenses and Services	2023-24	Payments for allowable services required for CNA, PT and MA students to earn licenses/certifications: fingerprints for background checks, applications for licenses, medical exams/physicals, TB blood tests, fees for license and certification exams, and other services.	\$5,385
5000 - Other Operating Expenses and Services	2024-25	Payments for allowable services required for CNA, PT and MA students to earn licenses/certifications: fingerprints for background checks, applications for licenses, medical exams/physicals, TB blood tests, fees for license and certification exams, and other services.	\$1,348
Indirect Costs	2024-25	Indirect costs for 2024-25 direct expenditures.	\$2,200
Totals			\$94,500

Claremont Adult: Budget

Expenditure Type	Year	Description	Funds Amount
2000 - Non-Instructional Salaries	2023-24	Small percentage of salaries of Career Center Specialist, Counselor Tech, and Clerical supporting ELL Healthcare Pathways grant.	\$10,616
3000 - Employee Benefits	2023-24	Benefits for salaries in Object Code 2000	\$1,008
5000 - Other Operating Expenses and Services	2023-24	Percentage of payment to Claremont Adult School ELL teachers who are paid as consultants out of Object Code 5000. Payments for allowable services required for CNA, PT and MA students to earn licenses/certifications: fingerprints for background checks, applications for licenses, medical exams/physicals, TB blood tests, fees for license and certification exams, and other services. Marketing expenses to find ELL students on social media platforms and other recruitment expenses.	\$108,525
Indirect Costs	2023-24	Indirect cost on above expenditures.	\$5,852
Totals			\$126,001

Monrovia Community Adult: Budget

Expenditure Type	Year	Description	Funds Amount
1000 - Instructional Salaries	2023-24	Partial salaries for PT, MA and Community Health Worker instructors.	\$59,077
3000 - Employee Benefits	2023-24	Benefits for Object Code 1000.	\$19,138
4000 - Supplies and Materials	2023-24	Instructional supplies for programs: textbooks, workbooks, scrubs, smocks,	\$11,387
5000 - Other Operating Expenses and Services	2023-24	Payments for allowable services required for CNA, PT and MA students to earn licenses/certifications: fingerprints for background checks, applications for licenses, medical exams/physicals, TB blood tests, fees for license and certification exams, and other services.	\$10,925
Indirect Costs	2023-24	Indirect costs on above Object Codes.	\$5,026
Totals			\$105,553

Certification

Fund Monitor

Mayra Diaz
CAEP Program Lead
mdiaz@cccco.edu

Reminder Sent ✓

Awaiting Approval

Plan Approver

John Russell
Program Director
jrussell@thebest-alternative.com
(626) 840-9865

Approved by John Russell

09/26/2025 05:11 PM PDT



California
Community
Colleges



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